

UNIVERSITY OF PRESOV

Directive

on the final theses, their bibliographic registration, originality verification, storage and accessibility

Pursuant to the provisions of Section 63 (7) to (14) of Act No.131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended, (hereinafter referred to as "Act on Higher Education"), pursuant to Study regulations of University of Presov in Presov for the implementation of Methodological Guideline of Ministry of Education, Science, Development and Youth of the Slovak Republic no. 56/2011 of September 1, 2011 on final theses, their bibliographic registration, originality verification, storage and accessibility, for the implementation of the Decree of the Ministry of Education, Science, Development and Youth of the Slovak Republic No. 233/2011 Coll., as amended, implementing certain provisions of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as "Decree No. 233/2011 Coll."), Rector of the University of Presov in Presov issues following

directive

Art. 1 General Provisions

1. Directive on the requirements of theses, their bibliographic registration, originality verification, storage and accessibility (hereinafter referred to as 'the Directive') shall regulate a uniform procedure for the elaboration, registration and storage of final and qualification theses implemented at the University of Presov in Presov (hereinafter referred to as "the university")
2. The purpose of the Directive is in particular:
 - (a) to ensure a uniform procedure for editing, bibliographic registration, accessibility and storage of final and qualification theses (hereinafter referred to as 'theses') carried out at the university in accordance with applicable standards,

- (b) to create conditions for collection, storage and accessibility to the full texts of theses elaborated at the university in electronic form via the electronic university's academic information system MAIS - Registry of Final and Qualification Theses of the university of Presov in Presov (hereinafter referred to as "MAIS PU") and in the Central Registry of Final Theses and Dissertations (hereinafter referred to as "CRZP").
3. The rules, principles and relations not specifically regulated by this Directive shall be governed by the internal regulations of the university, the Act on Higher Education and Decree No. 233/2011 Coll.

Art. 2

Basic Concepts

1. **Final thesis**, according to the Act on Higher Education, is an integral part of university studies according to each study programme, it is a school work created by a student to fulfil study obligations arising from his/her legal relationship with the university¹. Its defence is a part of the state exam² and is one of the conditions for the regular completion of studies. Pursuant to Act on Higher Education, the final thesis is:
- a) **Bachelor thesis**³ – within the study according to the 1st degree study programme (Bachelor's study programme).
 - b) **Diploma thesis**⁴ - within the study according to the 2nd degree programme (master's, engineer and doctoral study programmes).
 - c) **Dissertation thesis**⁵ - within the study according to the 3rd degree study programme (PhD. study programme).
2. **Qualification thesis**, for the purposes of this Directive, is:
- Rigorous thesis**⁶ - graduates of degree programmes who have obtained the degree of "Master", may take a rigorous examination which includes the defence of rigorous thesis; after the examination, the universities award them the relevant academic degree (PhDr., PaedDr, ThDr., JUDr., RNDr., PharmDr.).
- Habilitation thesis**⁷ - its defence is one of the conditions for successful completion of the habilitation procedure and the award of the academic degree "associate professor".

¹ § 93 Act. 185/2015 Coll., Copyright Act

² § 51, section 3, Act. 131/2002 Coll. and on Amendments and Additions to Certain Acts

³ § 52, section 4, Act. 131/2002 Coll. and on Amendments and Additions to Certain Acts

⁴ § 53, section 5, Act. 131/2002 Coll. and on Amendments and Additions to Certain Acts

⁵ § 54, section 3, Act. 131/2002 Coll. and on Amendments and Additions to Certain Acts

⁶ § 53, section 9, Act. 131/2002 Coll. and on Amendments and Additions to Certain Acts.

⁷ § 76, section 3, Act. 131/2002 Coll. and on Amendments and Additions to Certain Acts

3. **Supervising workplace (contracting authority)** is a workplace of a university (faculty, department, institute, unit, etc.) which assigns the topic of the thesis or guarantees the qualification procedure and implements the defence of the thesis, thus being responsible for compliance with academic and legislative standards applicable in this area (including compliance with this Directive). The work place shall provide the appropriate conditions for the elaboration of the thesis, the professional guidance of the author (by supervisor or guarantor) and other requirements necessary for the defence of the thesis.
4. **Licence Agreement** is an agreement concluded pursuant to sections 65 to 76 of Act No. 185/2015 Coll. The Copyright Act between the author of the thesis and the Slovak Republic represented by the university regulates the method of use and publication of the final thesis. Decree No. 233/2011 Coll. provides for two types of licence agreements *Licence agreement on the use of the final, rigorous, habilitation thesis* and *Licence agreement on the use of the review on the final, rigorous, habilitation thesis*.

Art. 3 Characteristics of Final Theses⁸

1. **Bachelor's thesis** verifies the mastery of the basics of theory and professional terminology, basic standard scientific methods and the level of knowledge and skills that the student acquired during his/her studies. It demonstrates the ability of an independent professional work in terms of content and form. It may have elements of originality, summarisation and compilation.
2. **Diploma thesis** verifies the mastery of theory and professional terminology, the application of basic standard scientific methods and the level of knowledge and skills acquired by the student during his/her studies and his/her ability to use them in solving the tasks in his/her field of study. It demonstrates the ability of independent professional work in terms of content and form. It may have elements of originality, summarisation and compilation.
3. **Dissertation thesis** has the character of a scientific thesis, in which the PhD. student, on the basis of continuous research and using rich documentary material as well as scientific methods, demonstrates the ability and readiness to work independently scientifically and creatively in the field of research or development, or readiness for independent theoretical and creative artistic activity, to solve theoretical and practical problems of the field of science. The author's thesis demonstrates the ability to process a selected scientific problem with an interdisciplinary approach and drawing a conclusion.
4. **Rigorous thesis** is intended to demonstrate, that on the basis of independent study, the applicant has a deeper knowledge in the field of study in its broader basis, is capable of acquiring new knowledge of science and practice independently and is able to apply the acquired knowledge in a creative way in practice.

⁸ MEŠKO, Dušan a kol. *Academic handbook*. 2nd suppl. ed. Martin: Osveta, 2005. ISBN 80-8063-200-6.

5. **Habilitation thesis** demonstrates the author's ability to process a selected scientific problem with an interdisciplinary approach and conclusions. The author should provide fundamental knowledge or theoretical background based on his/her own research using scientific professional expertise. The habilitation thesis may take the form of a monograph, a monothematic thesis that brings new scientific knowledge or a set of published scientific papers, supplemented by the comments of the applicant for habilitation.
5. Each of the above theses must be original, created by the author in compliance with the rules for working with information sources. None of them must have characteristics of plagiarism and must not infringe the copyright of other authors.

Art. 4 **Formal structure of final theses⁸**

1. The structure of the final theses must be based on the following standards:
 - a) STN 01 6910, Rules for writing and editing documents.
 - b) STN ISO 2145:1997, Documentation. Numbering of sections and subsections of written documents.
 - c) ISO 7144:1986, Documentation – Presentation of theses and similar documents.
 - d) STN ISO 690:2021, Information and documentation - Guidelines for bibliographic references and citations to information resources, or STN ISO 690:2022, Information and documentation. Guidelines for bibliographic references and citations to information resources.
 - e) STN ISO 214:1998, Documentation. Abstracts (papers) for publications and documentation.
2. The thesis is usually written using the Slovak language in the first person plural past tense. With the approval of the faculty (or university) it may also be written and defended in a language other than the Slovak language (state language). In the case of a foreign language elaboration, the thesis must contain a Slovak summary (resumé).
3. Recommended formal requirements:
 - a) The thesis shall be printed on a single-sided sheet by computer printing on white paper, A4 size (297 mm x 210 mm) in black type so as to be clearly legible.
 - b) Font type is Times New Roman, size 12 and shall be uniform throughout the thesis, with the exception of headings, footnotes, illustrations, tables and appendices.
 - c) Page settings: left margin - 3.5 cm, right - 2 cm, top and bottom - 2.5 cm, portrait orientation, line spacing - 1.5, (line spacing is 1 in footnotes).
 - d) The scope of thesis can be determined by the supervising workplace, while the recommended scope without appendices is as follows (the determining data of the scope of the thesis is the number of characters, including spaces):
 - da) Bachelor thesis: 30 to 40 standard pages (54,000 to 72,000 characters)
 - db) Diploma thesis: 50 to 70 standard pages (90,000 to 126,000 characters)
 - dc) Dissertation thesis: 80 to 120 standard pages (144,000 to 216,000 characters)

⁸ MEŠKO, Dušan a kol. *Academic handbook*. 2nd suppl. ed. Martin: Osveta, 2005. ISBN 80-8063-200-6.

- dd) Rigorous thesis: 70 to 90 standard pages (126,000 to 162,000 characters),
- de) Habilitation thesis: 120 to 240 standard pages (216,000 to 432,000 characters)
- e) The pages of the thesis are numbered continuously in Arabic numerals. The page number is placed at the bottom of the page (footer), in the middle, or on the outside of the page. The pages are numbered in the same font and the same size as the text of the thesis. The title page is counted in the paging, but the number is not written on it, each subsequent page (including appendices) is marked with a page number.
- f) Other formal and content requirements for the thesis may be determined by the Dean of the Faculty.

Art. 5

Citation and Bibliographic References

1. The ethics and citation technique are important in citation. The ethics of citation determines the method adherence to an ethical standard in relation to other people's ideas and results that are contained in other sources of information used by the author in the work. The citation technique expresses whether and how correctly, according to the standard, the author connects places in the text with the records of documents that are in the list of bibliographic references.
2. The thesis must meet internationally respected citation criteria and principles of referring to cited information sources according to STN ISO 690: 2022 (or ISO 690:2021).
3. The method of citing in final and qualification theses follows the *Name-Year system* (the so-called Harvard system).
4. The recommended citation methods are a separate appendix to this Directive (Appendix 5).

Art. 6

Structure of Final Thesis

1. *Final thesis* includes the following main parts:
 - a) Introductory section
 - aa) Cover (Appendix No. 1)
 - ab) Title page (Appendix No. 2)
 - ac) Final thesis assignment (optional)
 - ad) Declaration on honour (Appendix No. 3)
 - ae) Acknowledgements (optional)
 - af) Abstract in Slovak (state) language (Appendix No. 4)
 - ag) Abstract in English or another foreign language (Appendix No. 4)
 - ah) Table of contents
 - ai) List of illustrations and list of tables (if the thesis contains them)
 - aj) List of Abbreviations and symbols (optional)
 - ak) Glossary (optional)
 - b) Main text
 - ba) Introduction
 - bb) Body
 - bc) Conclusion
 - bd) Summary, if the thesis is written in a language other than the Slovak language
 - be) List of bibliographic references

- c) Appendices (optional)
2. *Cover of final thesis* (Appendix No. 1) includes:
 - a) Name of university
 - b) Name of faculty (if the thesis was not submitted by a faculty department, but by a scientific-pedagogical department with a university-wide scope, then its name shall be indicated),
 - c) Title of thesis and subtitle, (if used)
 - d) Designation of thesis (bachelor's, diploma, dissertation, rigorous or habilitation thesis)
 - e) Author's forename, surname, academic and scientific-pedagogical degrees
 - f) Year of submission of thesis
 3. *Title page* (Appendix No. 2) includes:
 - a) Name of university
 - b) Name of faculty (if the thesis was not submitted by a faculty department, but by a scientific-pedagogical department with a university-wide scope, then its name shall be indicated),
 - c) Title of thesis and subtitle (if used),
 - d) Designation of thesis ((bachelor's, diploma, dissertation, rigorous or habilitation thesis)
 - e) Author's forename, surname, academic and scientific-pedagogical degrees
 - f) Name of the study programme
 - g) Name of the field of study
 - h) Supervisor's forename, surname, academic and scientific-pedagogical degrees
 - i) Consultant's name, surname, academic and scientific-pedagogical degrees, if appointed (e.g. in the case of an external supervisor),
 - j) Name of the supervising workplace
 - k) Place and year of submission of thesis
 4. *The assignment of the final or rigorous thesis* is a document in which the university assigns a student study obligations in connection with the elaboration of thesis (the assignment will also be published in the academic information system - MAIS) within the deadline set by the university. The assignment usually includes:
 - a) Designation of thesis
 - b) Title of thesis
 - c) Author's forename, surname, academic and scientific-pedagogical degrees
 - d) Supervisor's forename, surname, academic and scientific-pedagogical degrees
 - e) Consultant's name, surname, academic and scientific-pedagogical degrees, if appointed (e.g. in the case of an external supervisor),
 - f) Name of the supervising workplace
 - g) Name, surname, academic and scientific-pedagogical degrees of the guarantor of study programme or the head of the supervising workplace
 - h) Annotation of final thesis
 - i) Language in which the thesis shall be elaborated
 - j) Date of approval of the assignment

5. *Abstract* (Appendix No. 4) should include information about the aims of the thesis, and its brief content. The fulfilment of the aim, the methods used, the results and conclusions of the whole thesis should be characterized at the end of the abstract.
The international standard *STN ISO 214: 1998, Documentation. Abstracts (papers) for publications and documentation* applies to the content and editing of the abstract.
The scope of the abstract is usually 100 to 500 words and is written as a one paragraph, compulsory in Slovak and English languages. The supervisor may also specify other language versions of the abstract. Each language version should be written on a separate page. The abstract includes 3 to 5 keywords.
6. *List of figures and list of tables* are given only if there are figures, graphs and tables in the main text of the thesis (not in the appendices).
7. *In the introduction*, the author briefly and concisely characterizes the state of knowledge or practice in the field that is the subject of the thesis. The author states the methods used, the significance and aims of the thesis and specifies which main information sources the author used.
8. *The body* is the main part of the thesis and its division (chapters, sections) is determined by the type of thesis and is set by the supervising workplace or supervisor. It usually includes the following main parts:
 - a) *The current state of issue at home and abroad* - the author presents available information and knowledge from currently published works concerning the topic in question. The scope is approximately 30% of the thesis.
 - b) *The aim of the thesis* clearly, concisely and precisely characterizes the studied issue. There are also partial aims in progress, that condition the achievement of the main aim.
 - c) *Methodology and research methods* include the characteristics of the examined object, working methods, the method of data acquisition and their sources, used methods of evaluation, interpretation of results and statistical methods.
 - d) *Results of the thesis and discussion* are the most important parts of the thesis. The results (own attitudes or solutions to problems) reached by the author must be logically arranged and sufficiently evaluated in the description. At the same time, all facts and findings are commented and confronted with the results of other authors. The sections *Results of thesis* and *Discussion* can be separate chapters or they can form one common part.
9. *Conclusion of thesis* contains factual conclusions, a summary of the thesis, author's own contribution or point of view to the stated aims of the thesis and possible hypotheses. The conclusions must follow the interpretation, arguments, considerations, description and arguments in the body of the thesis.
10. *Summary in the Slovak language* is a compulsory part of the thesis, if it is written in a foreign language. The scope is at most 10% of the final thesis. The summary may also be given in a language other than Slovak, if the supervisor deems it necessary.
11. *List of bibliographic references*. The scope is determined by the number of information sources used, which must correspond to the citations used in the text. Single entries in the

list are arranged in alphabetical order according to the first entry, followed by the year of issue of the document. It is followed, if necessary, by lowercase letters distinguishing references with the same first indication and year of issue.

12. Any use of AI tools in word processing must be acknowledged and properly cited (Appendix No. 6). The use of text generators without citing them is unethical and a violation of academic integrity.

Art. 7

Submission of Theses, Originality Verification and Accessibility of Theses

1. Thesis is submitted by an author:

In printed form usually in two copies according to the instructions of the supervising workplace, bound in hardcover (not comb-bound or similar) so that the individual sheets cannot be removed (V8 sewn book binding is recommended). After the defence, one copy will be deposited in the University archives.

- a) In electronic form to the MAIS PU system in PDF format (Portable Document Format) with the possibility of conversion to plain text. If the printed version of the thesis includes a separate appendix (e.g. maps or DVD with music, film, animation, etc.), the author submits it into the system separately in compressed form in ZIP format as a single file (other appendices are submitted together with the thesis). If the compressed file is larger than 300 MB and its further reduction would mean a significant deterioration of its quality, the author will request its submission into the system MAIS PU Centre of Computer Technology of UP. A separate appendix is not subject to originality verification.
2. The author will submit the electronic version of the thesis into the MAIS PU system in the *Final Thesis* menu no later than seven days after the submission of the printed version. Electronic and printed version of the thesis must be identical, for which the author is responsible. In case the versions are different, the author will not be admitted to the thesis defence.
 3. The conclusion of a licence agreement on the use of a digital copy of the thesis between the author and the Slovak Republic represented by the university (Appendix No. 7) is a part of the submission of thesis, whereas under the Act on Higher Education the condition for admission to the defence of the thesis is written consent of the author to publish and make the thesis accessible to the public for the duration of its storage without remuneration (except if the thesis, or a part of it, has been published in periodical or non-periodical publications). The CRZP is obliged to publish the thesis in the CRZP within 30 days of its defence, unless the author has requested a delay of its publication.
 4. If the author, when submitting the thesis into the MAIS PU system, allows its access without the use of technological means, the thesis will be published as a PDF file. If the author requests to publish the thesis using technological means, the supplied PDF file will

be available only in a form of browsing images of pages with reduced DPI resolution, i.e. unsuitable for printing and storage.

5. Licence agreements at the university will be administered only in paper form. After uploading the thesis into the MAIS PU, the author immediately submits to the supervising workplace a draft licence agreement signed by him. It must be signed by an authorized representative of the university within 30 days of the thesis being sent to the CRZP. Licence agreements for the university are signed by the head of the supervising workplace, i.e. the faculty/university workplace that will carry out the defence of the thesis, with the exception of licence agreements for habilitation theses, which are signed by the Dean of the Faculty, or Rector of the University (if it is a university workplace). In the case of his/her long-term absence, the licence agreement may be signed by his immediate superior (Director of the Institute, Dean, Rector) or his/her deputy authorized by the Dean, or the Rector to manage the workplace during his absence.
6. The thesis is considered to be sent to the CRZP if the status of the thesis *Marked for export* is selected in the MAIS PU system and subsequently the CRZP generates a *Protocol of originality verification*.
7. The author may reserve a delay for the publication of thesis in the CRZP for a maximum period of 12 months from the date of the thesis defence, during which time his consent to make his/her thesis available to the public shall not be effective. The reason for the delay period shall be stated by the author in the licence agreement and shall be made accessible in the Central registry of final, rigorous and habilitation theses during the delay period. In exceptional cases, this period may be extended on the basis of the *Statement of consent* of the Dean of the Faculty or the Rector of the University (in the case of a university workplace), for a maximum of another 12 months (maximum 24 months in total). The author must provide the *Statement of consent* in paper form to the supervising workplace before the conclusion of the licence agreement, i.e. at the latest on the day of submission of thesis to the CRZP. The *Statement of consent* in electronic form is entered into the MAIS PU system by the supervisor, it is a mandatory data for the selected status of the thesis *Marked for export*.
8. The thesis supervisor shall submit a list of theses with deferred publication to the relevant Vice-Dean no later than 31 August of the calendar year, which shall include at least the following data: author of the thesis, type of thesis, reason for agreeing to deferral of publication and length of the deferral. In the case of a deferral of more than 12 months, the supervisor shall submit also a copy of the Dean's approval with the list of theses.
9. The Vice-Rector for Education shall ensure the publication of the list of final, rigorous and habilitation theses with a deferral period on the University's website by 31 December each year.
10. The CRZP operator shall publish the thesis in a way allowing public access, within 30 days after the expiry of the delay period, if agreed in the relevant licence agreement, otherwise within 30 days from the date of the defence of the relevant thesis.

11. If 'non-public documentation' (e.g. trade secrets) is used in the defence of the thesis, this documentation is not a part of the thesis, is not sent to the registry and is not made accessible. By not being part of the thesis (it forms its appendix, which is not published after uploading to MAIS PU), this non-public documentation is also not covered by the provisions on qualification theses according to the Act on Libraries No. 126/2015 Coll.
12. Sections 5 and 7 of this article shall not apply to a thesis, if that thesis, or a part thereof, has been published in a periodical publication or as a non-periodical publication prior to its transmission to the Central Registry; if only a part of the thesis has been so published, the provisions on publication shall apply *mutatis mutandis* to the unpublished part of the thesis. Publication of a thesis as part of a periodical publication or as non-periodical publication shall be evidenced to the registry operator by a declaration on honour of the author stating the title of the periodical publication, its publisher, the relevant International Standard Serial Number (ISSN) and the identification of the specific serial number under which the thesis was published, or, in the case of a non-periodical publication, the publisher of the non-periodical publication, the year of publication, the print run of the publication and the relevant International Standard Book Number (ISBN). The author shall provide information on all published parts of the thesis and on all publications in the Declaration on honour on Publication of the thesis (Appendix 9).
13. The theses, the subject of which is the creation of an artistic work in other than literary form or the artistic performance are excluded from publication. In such a case, written information on the created work of art or submitted artistic performance, the degree of originality of which is not verified, is sent to the Central Registry of final, rigorous and habilitation theses instead of this thesis or part of it.
14. The supervisor and the opponent of the thesis shall enter the reviews into the MAIS PU system no later than 5 days before the thesis defence. These reviews shall be kept in the CRZP together with the thesis for the duration of its retention (70 years after the thesis is sent to the CRZP). If the author of the review decides to make the review available to the public, he/she is obliged to conclude a licence agreement on the use of the review (its digital copy) for the thesis (Appendix 8) within 30 days after the review has been sent to the CRZP.
15. The originality of the final thesis is verified in the Central Registry of Final Theses and Dissertations through the ANTIPLAG system, while the result (degree of compliance with other theses or information sources) is stated in the *Protocol of originality verification*, which is available in MAIS PU and CRZP.
16. The signed licence agreements will be archived together with the protocol of originality verification and the protocol of the state final examination in paper form in the student's file for the period of storage of the thesis. In the case of a delay of more than 12 months in the publication of the thesis, the original consenting opinion of the Dean of the Faculty or the Rector of the University is included in the file. The supervising workplace (the contracting authority) is responsible for ensuring the completeness of all signatures on the stored agreements.

Art. 8
Responsibility of the university, its components and the responsibility of the author of the thesis

1. University

- a) creates the necessary material, organizational and personnel conditions for the fulfillment of the tasks arising from this Directive,
- b) is responsible for storing the documentation resulting from this Directive (licence agreements, protocols of originality verification, declarations, etc.),

2. Supervising workplace (contracting authority):

- a) ensures the control of theses and other necessary documents (protocol of originality verification, licence agreements, declaration on the publication of thesis, etc.),
- b) ensures the control of the accuracy of thesis data specified in the MAIS PU and CRZP,
- c) is responsible for signing the *Licence Agreement on the use of thesis* and handing over one copy to the author of the thesis, within 30 days of submitting the thesis to the CRZP,
- d) is responsible for signing and handing over one copy of the *Licence Agreement on the use of the review of the thesis* to the supervisor, within 30 days of submitting the review to the CRZP (applies only if the supervisor requests the publication of the review in the CRZP),
- e) is responsible for signing and submitting one copy of the *Licence Agreement on the use of the review of the thesis* to the opponent, within 30 days of submitting the review to the CRZP (applies only if the opponent requests publication of the review in the CRZP).

3. Supervisor of thesis:

- a) informs the author of the thesis about current legislation and procedures in the field of final and qualification theses and the resulting obligations,
- b) checks the conformity of the printed and electronic versions of thesis (by random comparison of selected paragraphs on at least three different pages of thesis),
- c) checks the accuracy of the data on the thesis, entered by the author into the MAIS PU,
- d) ensures the submission of thesis to the CRZP, by marking it "*Marked for export*" in MAIS PU (without this marking the thesis will not be sent to CRZP),
- e) uploads the review in PDF format into MAIS PU, at the latest 5 days before the date of thesis defence,
- f) in the case when he/she may choose the publication of the review in the MAIS PU system, he/she shall immediately deliver two signed copies of the *Licence Agreement on the use of the review of the thesis* to the Head of the supervising workplace after sending it to the CRZP,
- g) evaluates the *Protocol on originality verification*,
- h) immediately after the defence of the thesis, records the date of the defence and the result of the defence in the MAIS PU system, and thus at the same time sends the thesis to the CRZP (unless otherwise regulated by the faculty),

- i) delivers to the relevant Vice-Dean a list of deferred work with an indication of the reason for the deferral and, in the case of a deferral of more than 12 months, a copy of the dean's or rector's approving opinion by 31 August at the latest,
- j) in the case when a supervisor of the thesis is not appointed, all the duties of the supervisor shall be taken over by the Head of the supervising workplace.

4. Opponent of thesis:

- a) prepares an opponent's review within the time limit set by the supervising workplace,
- b) sends the opinion to the CRZP no later than 5 days before the date of thesis defence (in the case of an external opponent, this task is taken over by the supervisor or the Head of the supervising workplace),
- c) in the case when he/she may choose the publication of the review in the MAIS PU system, he/she shall immediately deliver two signed copies of the *Licence Agreement on the use of the review of the thesis* to the Head of the supervising workplace after its sending to the CRZP.

5. Author of thesis:

- a) will elaborate the thesis according to Art. 4 of this Directive,
- b) enters the thesis into the MAIS PU system and fills in the necessary identification data, or fulfills other obligations required by MAIS PU and CRZP,
- c) hands over two copies of thesis in printed form to the supervising workplace according to its instructions. After the defence, the author will receive one copy of thesis back. The second copy will be stored in the archives of the university, while the archiving and access to the printed version of thesis is ruled by the internal regulations of the relevant faculty or university,
- d) is responsible for the conformity of the printed and electronic versions of the final thesis and together with the printed version of the thesis submits a Licence Agreement to the supervising workplace (Appendix No. 7), created in the MAIS PU system, or other necessary documents arising from this Directive.

6. University Library of UP:

- a) is a professional guarantor of bibliographic registration of final and qualification theses created at the university,
- b) is a consulting and advisory centre of the university in the field of bibliographic registration of final and qualification theses.

7. Computer Technology Centre of UP:

- a) is a consulting and advisory centre of the university for the field of registration, archiving and accessibility to final and qualification theses,
- b) operates the module for registration of the final and qualification theses of the university in the MAIS PU system,
- c) provides electronic connection between MAIS PU and CRZP,
- d) provides the communication between the university and CRZP in the field of registration, archiving and accessibility to final and qualification theses and in the field of information and technical support.

Art. 9

Central Registry of Final Theses and Dissertations, Competence of the Ministry of Education, Research, Development and Youth of the Slovak Republic and University

1. CRZP is a physical repository of the electronic version of theses in the sense of this Directive, which is operated by the Slovak Centre of Scientific and Technical Information. The role of CRZP is in particular:
 - a) to verify the originality of final and qualification theses (the degree of conformity of the text of thesis with the database of original texts),
 - b) to ensure the publication of theses in accordance with the licence agreement, within 30 days of their defence or within 30 days of the expiry of the delay,
 - c) to ensure the publication of reviews on theses in accordance with the licence agreement, within 30 days of their sending to the CRZP,
 - d) to ensure archiving of theses in electronic form,
 - e) to ensure the archiving of documentation of the thesis in electronic form (reviews, licence agreements, protocol of originality verification, etc.), in mutual cooperation with MAIS PU.
2. In the case that the thesis was published in violation of the conditions under § 62a of the Act, the *Request for restricted/no access* to the thesis may be submitted to the registry operator not only by the author but also by the Ministry of Education, Research, Development and Youth of the Slovak Republic (hereinafter the "Ministry"), which supervises entire process and has the right to control it.
3. The university is obliged to deliver the relevant licence agreement to the Ministry duly and in due time in case of any doubts about making the thesis accessible at the request of the Ministry. The university is responsible for accessibility of the final, rigorous or habilitation thesis for which no licence agreement has been concluded.

Art. 10

Final Provisions

1. The provisions of this Directive shall apply mutatis mutandis to other written works carried out at the university, if so ordered by the Rector of the University or the Dean of the Faculty.
2. The exceptions to this Directive may be granted only by the Rector of the University unless they are in conflict with the Act on Higher Education or Decree no. 233/2011 Coll. as amended.
3. This Directive repeals the Directive on the requirements for final theses, their bibliographic registration, originality verification, storage and accessibility from 18.01.2019
4. This Directive shall enter into force and effect on 24 March 2025.

Prešov March 18, 2025

Dr.h.c. prof. PhDr. Peter Kónya, PhD.
Rector

Appendices

- Appendix No. 1 Template of the cover according to Decree no. 233/2011 Coll.
- Appendix No. 2 Template of the title page according to Decree no. 233/2011 Coll.
- Appendix No. 3 Template of the declaration on honour
- Appendix No. 4 Template of the abstract
- Appendix No. 5 Templates of using bibliographic references
- Appendix No. 6 Templates of citation descriptions for the use of artificial intelligence tools
- Appendix No. 7 Template of the licence agreement on the use of thesis according to Decree no. 233/2011 Coll.
- Appendix No. 8 Template of the licence agreement on the use of the review according to Decree no. 233/2011 Coll.
- Appendix No. 9 Template of the declaration on honour on publication of thesis according to Decree no. 233/2011 Coll.

Note: Explanatory notes are given in blue in the appendices

UNIVERSITY OF PRESOV
NAME OF FACULTY

TITLE OF THESIS
SUBTITLE OF THESIS

Thesis Designation
(e. g. Diploma thesis)

Year of submission
Author's forename, surname, academic and scientific-pedagogical degrees

UNIVERSITY OF PRESOV
NAME OF FACULTY

TITLE OF THESIS
SUBTITLE OF THESIS

Thesis Designation
(e. g. Diploma thesis)

Study programme: name

Field of study: name

Supervising workplace: name

Supervisor: Forename, surname, academic and scientific-pedagogical degrees

Consultant: Forename, surname, (to be indicated only if it has been designated by the supervising workplace)

Place and year of submission

Author's forename, surname, academic and scientific-pedagogical degrees

Appendix No. 3 Template of the declaration on honour

Declaration on honour

I declare on my honour that I have written the final thesis⁹ independently on the basis of my knowledge using the information sources listed in the bibliographic references.

I declare that I have not used artificial intelligence tools. / I declare that I have used¹⁰ AI tools in accordance with the relevant legislation, academic rights and freedoms, ethical and moral principles while maintaining academic integrity and that their use is appropriately indicated in the thesis¹¹.

Prešov DD.MM.YYYY¹²

.....¹³

⁹ In the case of qualification theses, their type (rigorous, habilitation) shall be indicated.

¹⁰ The use of AI tools should also be cited (see Appendix 6).

¹¹ The relevant one shall be selected.

¹² Date of submission of the thesis

¹³ Author's handwritten signature (each submitted copy of the thesis in printed form must be signed).

Appendix No. 4 Template of the abstract

ABSTRAKT¹⁴

NOVÁK, Peter. *Podpora kritického myslenia a interkultúrnej komunikácie pri výučbe angličtiny* [magisterská práca]. Prešovská univerzita v Prešove (Prešov, Slovensko). Fakulta humanitných a prírodných vied. Katedra anglického jazyka a literatúry. Školiteľ: doc. PhDr. Jozef Hankovský, PhD. Stupeň odbornej kvalifikácie: magister. Prešov: FHPV PU, 2025. 78 s.¹⁵

Hlavná idea práce, predmet a obsah výskumu, jeho význam. Stručne – hlavné ciele práce, dôvod vykonania štúdie; techniky, postupy, metódy, hlavný záver.

Abstrakt sa píše súvisle ako jeden celok (odsek) a jeho rozsah je spravidla 100 až 500 slov.

Kľúčové slová:

Slovo. Slovné spojenie. Slovo. Slovné spojenie. Slovo. Slovné spojenie. Slovo. Slovné spojenie. Slovo. Slovné spojenie. Slovo. Slovné spojenie.

MDT: 811.111¹⁶

ABSTRACT¹⁴

NOVÁK, Peter. *Fostering Critical Thinking and Intercultural Communication in English Teaching* [Magister thesis]. Prešov University in Prešov (Prešov, Slovakia). Faculty of Humanities and Natural Sciences. Department of English Language and Literature. Supervisor: doc. PhDr. Jozef Hankovský, PhD. Degree of qualification: Magister. Prešov: FHNS PU, 2012. 44 p.¹⁵

Main idea, aim, objectives of research, its importance. Briefly – main aims; techniques, postupy, methods, main conclusion.

Key words:

Word. Phrase. Word. Phrase. Word. Phrase. Word. Phrase. Word. Phrase. Word. Phrase. Word. Phrase. Word. Phrase.

UDC: 811.111¹⁷

¹⁴ Each language version of the abstract is listed on a separate page.

¹⁵ Total number of pages with appendices is given.

¹⁶ MDT – Medzinárodné desatinné triedenie (nepovinný údaj).

¹⁷ UDC - International Decimal Classification (optional).

Appendix No. 5 Templates of using bibliographic references

EXAMPLES OF DESCRIPTIONS OF DOCUMENT CITATIONS ACCORDING TO STN 690: 2021

EXAMPLES OF DESCRIPTIONS OF DOCUMENT CITATIONS ACCORDING TO STN ISO 690 NAME AND YEAR SYSTEM (HARVARD SYSTEM)

Examples of descriptions of citations, i.e. bibliographic references, are given here according to the international standard ISO 690 of 2021 (ISO 690: 2021), which was adopted in 2022 entirely in English (as STN ISO 690: 2022), i.e. without Slovak localization. Therefore, the version of ISO 690:2022 presented here represents only one of the possible Slovak interpretations.

In the examples, we present both English and Slovak descriptive terms and abbreviations that have since been unofficially used by the academic community (e.g. *viewed* – *zobrazené*), or have been adopted in the previous version of the standard (e.g. *Available from* - *Dostupné z*; *vol.* – *roč.*), or the English term has become established in Slovak (e.g. *online*, *eds.*). Citation references should be given uniformly in the primary language of the thesis.

The designation of the bibliographic reference (citation) is always written in the place where the author refers to the bibliographic reference used. The citation is used to connect the given place with the record of the cited document. This record is part of the *List of Bibliographic References*, and its uniform form of entries is recommended (e.g. either state full names everywhere or only initials of names; state year, number, page designations for the articles in the record or without them everywhere). In the final theses, the connection of the cited place with an abbreviated bibliographic record of the document placed below the line is optional.

In the method **Name-Year system**, the name of the author and the year of publication of the source are given in the in-text citation. If the name of the author is given directly in the text, the year follows in parentheses, e.g. **Kováč (2022)**.

However, if the name is not mentioned in the text, the name and year should be given in parentheses in the form of a surname space and year. In the case of multiple authors, only the first author is given, e.g. **(Kováč 2022)**.

In citations to specific parts of an information source, an indication of the location of the relevant part, i.e. page number or page span, may be given in parentheses after the year, e.g. **Kováč (2022, p. 10)**.

If two or more information sources have the same author and year, they are distinguished from each other by the lowercase letters following the year of publication, e.g. **Kováč (2022a, pp. 100-120)**.

If citations occur in two sources, they are given in a single parenthesis and there is a semicolon and a space between the entries, e.g. **(Kováč 2022; Baláž 2023)**.

In the case of a paraphrase, the text of the paraphrase is given, followed by the author and the year of publication of the document, and, where appropriate, an indication of the location of the relevant section, e.g. **(Baláž 2023)** or **(Baláž 2023, pp. 10-12)**.

The references are arranged in the *List of Bibliographic References* in alphabetical order of the authors' surnames followed by a comma, the year of publication (in parentheses), and followed by a lower case letter to distinguish individual references and citations when the same author's name and the same year appear (in the case of references by the same author, these are then sorted by year; if the year is also the same, then they are sorted by a title). If the number of authors is up to 5, all authors are listed. If there are 6 or more, only the first is listed and the abbreviation *et al.*

References in the *List of Bibliographic References* are always left-aligned (not in a block).

1. Book publications (monograph, textbook, dictionary...)

ISO 690: 2021 international standard	<p>FARRAR, Frederic William, (1971). <i>Eric, or Little by Little: a tale of Roslyn School</i>. London: Hamilton, 1971.</p> <p>FOWLER, H. W., (2015). <i>Fowler's dictionary of modern English usage</i>. 4th ed. Revised by Jeremy BUTTERFIELD. Oxford University Press, 2015. ISBN 978-0-19-966135-0.</p> <p>HAMILTON, Alastair, Sjouke VOOLSTRA and Piet VISSER (eds.), (1994). <i>From martyr to muppy (Mennonite urban professionals)</i>. Amsterdam University Press, 1994.</p> <p>PARKER, T. J. and W. A. HASWELL, (1940). <i>A text book of zoology</i>. 6th ed. vol. 1 revised by Otto LOWENSTEIN; vol. 2 revised by C. FORSTER-COOPER. London: Macmillan, 1940.</p> <p>HOMER, (1813). <i>The Iliad of Homer</i>. Translated from the Greek. Alexander POPE (trans.). London: Printed by J. Walker, 1813. Available from: Google Books (distributor), https://books.google.fi/books?id=8UN9Z9FYQfKc. [viewed 2024-06-22].</p>
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ISO 690: 2022 Slovak interpretation	<p>HORVÁT, J., et al., (1999). <i>Anatómia a biológia človeka</i>. 2. vyd. Bratislava: Obzor. ISBN 80-07-00031-5.</p> <p>KATUŠČÁK, Dušan, (1998a). <i>Ako písať vysokoškolské a kvalifikačné práce</i>. Bratislava: Stimul, 1998. ISBN 80-85697-69-6.</p> <p>KATUŠČÁK, Dušan, Marta Matthaidesová a Marta Nováková, (1998b). <i>Informačná výchova : terminologický a výkladový slovník</i>. Bratislava: SPN, 1998. ISBN 80-08-02818-1.</p> <p>BERTALANFFY, L. (1969). <i>General Systems Theory</i>. New York: Braziller.</p> <p>Source:</p> <p>KIMLIČKA, Štefan, (2004). <i>Informačné systémy 1</i>. Online. Bratislava: Univerzita Komenského. Dostupné z: http://www.fphil.uniba.sk/kkvi. [zobrazené 9.3.2025].</p> <p>KÓNYA Peter, et al. (eds.), (2012). <i>Prešovská univerzita v Prešove (1997 – 2012): pamätnica k 15. výročiu vzniku univerzity</i>. Vydavateľstvo Prešovskej univerzity, 2012. ISBN 978-80-555-0729-3.</p> <p>TIMKO, J., P. SIEKEL a J. TURŇA, (2004). <i>Geneticky modifikované organizmy</i>. Bratislava: Veda. ISBN 80-224-0834-4.</p> <p>BEETHOVEN, Ludwig van, (1826). <i>Symphonies no. 9, op. 125, D minor</i>. Partitúra. Friedrich SCHILLER (textár). Mainz: B. Schott's Söhne, 1826.</p> <p>KARNIŠOVÁ Zuzana a Peter HALKO (eds.), (2025). <i>Publikačná činnosť Prešovskej univerzity v Prešove za rok 2023</i>. Online. Vydavateľstvo Prešovskej univerzity, 2025. ISBN: 978-80-555-3468-8. Dostupné z: https://elibrary.pulib.sk/elpub/document/isbn/9788055534688. [zobrazené 9.3.2025].</p> <p>SHAKESPEARE, William, (1933). <i>Macbeth</i>. Vladimír ROY (prekladateľ). Turčiansky Sv. Martin: Ústredie slovenských ochotníckych divadiel, 1933. Dostupné z: Zlatý fond denníka SME (distribútor), https://zlatyfond.sme.sk/dielo/5030/Shakespeare_Macbeth/1. [zobrazené 19.1.2025].</p>
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Note: The place of publication (if it appears in the publisher's name) is optional.
ISBN and edition number are optional.

2. Article in the magazine

<p>ISO 690: 2021 international standard</p>	<p>AMAJOR, L. C., (1985). The Cenomanian hiatus in the Southern Benue Trough, Nigeria. <i>Geological Magazine</i>, 122, 1985, 1, 39–50. ISSN 0016-7568.</p> <p>AMAJOR, L. C., (1985). The Cenomanian hiatus in the Southern Benue Trough, Nigeria. <i>Geological Magazine</i>, vol. 122 (1985), pt. 1, pp. 39–50. ISSN 0016-7568.</p> <p>ANDREWS, M., et al., (1984). Growth of <i>Chara hispida</i> II. Shallow adaptation. <i>Journal of Ecology (Print)</i>, vol. 72 (1984), pt. 3, pp. 885–895. ISSN 0022-0477.</p> <p>QUINTANA-ASCENSIO, P. F., et al., (2018). <i>Predicting landscape-level distribution and abundance: Integrating demography, fire, elevation and landscape habitat configuration</i>. Online. <i>Journal of Ecology (Online)</i>. April 2018. Available from: https://doi.org/10.1111/1365-2745.12985. [viewed 2019-12-06].</p> <p>BLOSS C. S., et al., (2016). <i>A prospective randomized trial examining health care utilization in individuals using multiple smartphone-enabled biosensors</i>. Online. <i>PeerJ – the Journal of Life and Environmental Sciences</i>. June 2016. Available from: https://doi.org/10.7717/peerj.1554. [viewed 2019-07-01].</p> <p>STRINGER, John A., et al., (2005). <i>Reduction of RF-induced sample heating with a scroll coil resonator structure for solid-state NMR probes</i>. Online. <i>Journal of Magnetic Resonance</i>. Elsevier. vol. 173, no. 1 (March 2005), pp. 40–48. Available from: https://doi.org/10.1016/j.jmr.2004.11.015. [viewed 2016-06-06].</p> <p>AHLBORG, H. G., O. JOHNNELL, C. H. TURNER, G. RANNEVIK and M. K. KARLSSON, (2003). Bone loss and bone size after menopause. <i>N. Engl. J. Med.</i> 175, 2003, 3, 327–334. ISSN 0028-4793.</p>
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<p>ISO 690: 2022 Slovak interpretation</p>	<p>AMAJOR, L. C., (1985). The Cenomanian hiatus in the Southern Benue Trough, Nigeria. <i>Geological Magazine</i>, 122, 1985, 1, 39–50. ISSN 0016-7568.</p> <p>AMAJOR, L. C., (1985). The Cenomanian hiatus in the Southern Benue Trough, Nigeria. <i>Geological Magazine</i>, roč.122 (1985), č. 1, s. 39–50. ISSN 0016-7568.</p> <p>KUCIANOVÁ, Anna, (2003). Porovnanie verzií MDT roka 1997 a 2001. <i>Knižnica</i>, roč. 4 (2003), č. 11–12, s. 547–551.</p> <p>KUCIANOVÁ, A., (2003). <i>Porovnanie verzií MDT roka 1997a 2001</i>. Online. <i>Knižnica</i>. 4, 2003, 11–12, 547–551. Dostupné na: https://www.snk.sk/images/snk/casopis_kniznica/2003/november_december/547.pdf. [zobrazené 14.2.2025].</p> <p>STRINGER, John A., et al., (2005). <i>Reduction of RF-induced sample heating with a scroll coil resonator structure for solid-state NMR probes</i>. Online. <i>Journal of Magnetic Resonance</i>. Elsevier. 173, 1, 2005, 40–48. Dostupné na: https://doi.org/10.1016/j.jmr.2004.11.015. [zobrazené 12.12.2024].</p> <p>AHLBORG, H. G., O. JOHNNELL, C. H. TURNER, G. RANNEVIK a M. K. KARLSSON, (2003). Bone loss and bone size after menopause. <i>The New England Journal of Medicine</i>. roč. 175 (2003), č. 3, s. 327–334. ISSN 0028-4793.</p>
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Note: If the article is available online through a host source (journal), the name of the journal is in italics, if it is available directly, then the title of the article is in italics (just like in classic print journals). *In:* is not included for journals. The ISSN and the exact date of publication (i.e. also the day and month of publication) are optional data.

3. Chapter (paper) from a book publication (conference proceedings, monograph, textbook...)

<p>ISO 690: 2021</p> <p>international standard</p>	<p>BURCHARD, J. E., (1965). How humanists use a library. In: C.F.J. OVERHAGE and J.R. HARMAN (eds.). <i>Intrex: Report on a planning conference and information transfer experiments</i>, pp. 41–87. Cambridge: MIT Press, 1965.</p> <p>SMITH, C., (1980). Problems of information studies in history. In: S. STONE (ed.), <i>Humanities information research</i>, Sheffield: CRUS, pp. 27–30.</p> <p>JUTURU, Vijaya, (2008). Type 2 Diabetes. In: Kathleen KELLER (ed.). <i>Encyklopedia of Obesity</i>. London: Sage Publishing, 2008, vol. 2, pp. 158–159.</p> <p>FONTENOT, Kayla, Jessica SEMEGA, Melissa KOLLAR and U.S. Census Bureau, (2018). <i>Income and poverty in the United States: 2017</i>. Online. Current Population Reports, P60-263. Washington: U. S. Government Printing Office (distributor), 2018. Available from: https://www.census.gov/content/census/en/library/publications/2018/demo/p60-263.html. [viewed 2019-07-01].</p>
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<p>ISO 690: 2022</p> <p>Slovak interpretation</p>	<p>BURCHARD, J. E., (1965). How humanists use a library. In: C. F. J. OVERHAGE a J. R. HARMAN (eds.). <i>Intrex: Report on a planning conference and information transfer experiments</i>, s. 41–87. Cambridge: MIT Press, 1965.</p> <p>SMITH, C., (1980). Problems of information studies in history. In: S. STONE (ed.), <i>Humanities information research</i>, Sheffield: CRUS, s. 27–30.</p> <p>JUTURU, Vijaya, (2008). Type 2 Diabetes. In: Kathleen KELLER (ed.). <i>Encyklopedia of Obesity</i>. London: Sage Publishing, 2008, vol. 2, s. 158–159.</p> <p>ŠKOVIEROVÁ, Angela, (2021). Knižná zbierka Samuela Rochotského a jej osudy. In: Miriam PORIEZOVÁ (ed.). <i>Studia Bibliographica Posoniensia</i>. Univerzitná knižnica v Bratislave, 2021, s. 27–44.</p> <p>KARLÍK, Petr a Radek ŠIMÍČEK, (2020). Neurčité zájmeno (indefinitní zájmeno). In: Petr KARLÍK, Marek NEKULA a Jana PLESKALOVÁ (eds.). <i>Nový encyklopedický slovník češtiny online</i>. Online. Brno: Masarykova univerzita, 2020. Dostupné na: https://www.czechency.org/. [zobrazené 14.12.2024].</p> <p>IŠTVAN Imrich, (2023) <i>Pedagogical competence of students – future teachers of professional (vocational) subjects to plan a teaching unit</i>. Online. In: Luis G. CHOVA, Chelo G. MARTÍNEZ a Joanna LEES (eds.). INTED2023: Conference Proceedings, Barcelona: IATED, 2023, s. 4308-4314. Dostupné na: https://doi.org/10.21125/inted.2023.1144. [zobrazené 14.12.2024].</p> <p>RYBANSKÁ, Lucia, (2022). Pozdvihovanie povedomia v oblasti transferu technológií vo vedeckovýskumných inštitúciách. In: Adriana SHEARMAN (ed.). <i>Cooperation Innovation Technology Transfer (COINTT)</i>. Online. Bratislava: CVTI, 2022, s. 11–12. Dostupné na: https://cointt.sk/wp-content/uploads/2022/05/ZBORNIKCOINTT2021.pdf. [zobrazené 12.12.2024].</p> <p>STEINEROVÁ, Jela, (2000). Základy filozofie človeka v knižničnej a informačnej vede. In: Š. KIMLIČKA, et al. (eds.). <i>Knižničná a informačná veda na prahu informačnej spoločnosti</i>. Bratislava: Stimul, 2000, s. 9–56. ISBN 80-88982-29-4.</p>
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Note: If the article is available online through a host source (conference proceedings), the name of the conference proceedings is in italics, if it is available directly, then the title of the paper is in italics (just like in classic print journals). The ISBN and ISSN are optional data.

4. Audiobook

ISO 690: 2021 international standard	<p>PLOKHY, Serhii, (2018). <i>Chernobyl. The History of a Nuclear Catastrophe</i>. Audiobook. [duration P14H52M]. Ralph LISTER (narrator). Audible & Hachette Audio (distributor), 2018.</p> <p>BAUM, L. Frank, (2005). <i>The Wonderful Land of Oz</i>. Audio file, MP3; online. Roy TRUMBULL (narrator). Project Gutenberg, 2005. Available from: https://www.gutenberg.org/files/17426/17426-readme.htm. [viewed 2024-06-22].</p>
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ISO 690: 2022 Slovak interpretation	<p>PLOKHY, Serhii, (2018). <i>Chernobyl. The History of a Nuclear Catastrophe</i>. Audiobook. [trvanie 892 min.]. Ralph LISTER (rozprávač). Audible & Hachette Audio (distribútor), 2018.</p> <p>BAUM, L. Frank, (2005). <i>The Wonderful Land of Oz</i>. Audiokniha, MP3; online. Roy TRUMBULL (rozprávač). Project Gutenberg, 2005. Dostupné na: https://www.gutenberg.org/files/17426/17426-readme.htm. [zobrazené 22.6.2024].</p>
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5. Standard

ISO 690: 2021 international standard	<p>INTERNATIONAL ORGANIZATION FOR STANDARDIZATION, (2017). ISO 44001:2017, <i>Collaborative business relationship management systems — Requirements and framework</i>. Geneva: ISO.</p> <p>INTERNATIONAL ORGANIZATION FOR STANDARDIZATION, (2019). ISO 8601-1:2019, <i>Date and time – representations for information interchange – Part 1: Basic rules</i>. Online. Available from: https://www.iso.org/obp/ui/#iso:std:iso:8601:-1:ed-1:v1:en. [viewed 2024-10-20].</p>
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ISO 690: 2022 Slovak interpretation	<p>INTERNATIONAL ORGANIZATION FOR STANDARDIZATION, (2017). ISO 44001:2017, <i>Collaborative business relationship management systems — Requirements and framework</i>. Geneva: ISO.</p> <p>INTERNATIONAL ORGANIZATION FOR STANDARDIZATION, (2019). ISO 8601-1:2019, <i>Date and time – representations for information interchange – Part 1: Basic rules</i>. Online. Dostupné na: https://www.iso.org/obp/ui/#iso:std:iso:8601:-1:ed-1:v1:en. [zobrazené 20.10.2024].</p>
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6. Video presentation

ISO 690: 2021 international standard	<p>ONGARO, E., (2019). <i>Physics Capstones</i>. Presentation performance. 2019-05-17. At: Sonoma State University. Video recording available from: YouTube (distributor), https://www.youtube.com/watch?v=AK24mOE448. [viewed 2024-10-20].</p>
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ISO 690: 2022 Slovak interpretation	<p>ONGARO, E. (2019). <i>Physics Capstones</i>. Prezentácia; výkon; online. 17.5.2019. V: Sonoma State University. Videozáznam dostupný na YouTube (distribútor): https://www.youtube.com/watch?v=AK24mOE448. [zobrazené 20.10.2024].</p>
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7. Website

ISO 690: 2021 international standard	<p>BBC, (2023). <i>BBC Weather</i>. Web site. Available from: https://www.bbc.com/weather. [viewed 2023-02-28].</p> <p>INTERNATIONAL ORGANIZATION FOR STANDARDIZATION, (2023). <i>ISO home page</i>. Online. Available from: https://www.iso.org/home.html. [viewed 2024-12-17].</p> <p>BBC, (2020). <i>BBC Weather</i>. Web site. Archived copy available from: Internet archive (distributor), https://web.archive.org/web/*/www.bbc.com/weather. [archived 2002–2020]. [viewed 2023-02-28].</p>
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ISO 690: 2022 Slovak interpretation	<p>BBC, (2023). <i>BBC Weather</i>. Webové sídlo. Dostupné na: https://www.bbc.com/weather. [zobrazené 28.3.2023].</p> <p>INTERNATIONAL ORGANIZATION FOR STANDARDIZATION, (2024). <i>ISO home page</i>. Online. Dostupné na: https://www.iso.org/home.html. [zobrazené 17.12.2024].</p> <p>BBC (2020). <i>BBC Weather</i>. Webové sídlo. Archívna kópia dostupná na: Internet archive (distribútor), https://web.archive.org/web/*/www.bbc.com/weather. [archivované 2002–2020]. [zobrazené 28.2.2023].</p>
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8. Final and qualification thesis

ISO 690: 2021 medzinárodná norma	<p>MACKIE, A. G. (2016). <i>The Impact of National Identity on the Brexit Vote: Explaining the Variance in Support of the European Union Between Scotland and England</i>. Master's thesis. Helsinki: University of Helsinki, Faculty of Social Sciences, 2016.</p> <p>MACKIE, A. G. (2016). <i>The Impact of National Identity on the Brexit Vote: Explaining the Variance in Support of the European Union Between Scotland and England</i>. Master's thesis. Helsinki: University of Helsinki, Faculty of Social Sciences, 2016. Available from: E-thesis, http://urn.fi/URN:NBN:fi:hulib-201807022863. [viewed 2018-10-16].</p>
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ISO 690: 2022 Slovak interpretation	<p>MARTONČIK Marcel, (2013). <i>Dynamické testovanie profesijných záujmov - konštrukcia nástroja a overenie jeho psychometrických vlastností</i>. Dizertačná práca. Jozef DŽUKA (školiť). Prešovská univerzita v Prešove, Filozofická fakulta, 2013.</p> <p>MARTONČIK Marcel, (2013). <i>Dynamické testovanie profesijných záujmov - konštrukcia nástroja a overenie jeho psychometrických vlastností</i>. Dizertačná práca. Jozef DŽUKA (školiť). Prešovská univerzita v Prešove, Filozofická fakulta, 2013. Dostupné na: CRZP, https://opac.crzp.sk/?fn=detailBiblioForm&sid=E1EB09B8FB1C593BB560A7A871F3. [zobrazené 29.11.2024].</p>
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Appendix No. 6 Templates of citation descriptions for the use of artificial intelligence tools

The use of AI tools (e.g. generated texts, images, translations, etc.) should also be cited. When citing, we follow a similar procedure as when working with other sources, distinguishing between citations and paraphrases.

The text of the citation is stated directly in the text of the thesis, followed by the AI title of the text created by the author and the year of generation in parentheses (AI Student Typology 2024).

References are included in the List of Bibliographic References (see above) stating the following information:

AI TITLE OF TEXT created by the author, year of generation [online].

In: name of the AI service used. Version. Available from: URL service, or of the generated material. [date of generation]. Prompt: application of the student typology by intelligence type in foreign language teaching

Example of an entry in the List of Bibliographic References:

AI STUDENT TYPOLOGY, 2024 [online]. In: ChatGPT. Version 3.5. Available from: <https://chat.openai.com>. [10.03.2024]. Prompt: assignment.

If using automatic translators (e.g., DeepL, GoogleTranslate, Smartcat, Linguee, etc.), it is necessary to cite the source and follow the citation: translated by the tool [name of tool used].

Appendix No. 7 Template of the licence agreement on the use of thesis according to Decree no. 233/2011 Coll.

LICENCE AGREEMENT ON THE USE OF THE FINAL¹⁾, RIGOROUS¹⁾, HABILITATION¹⁾ THESIS

concluded pursuant to § 65 to 76 of Act No. 185/2015 Coll. Copyright Act and § 63 of Act No. 131/2002 Coll. on Higher Education and on Amendments to Certain Acts, as amended (hereinafter referred to as the "Act")

Between (the parties)

Author's academic degree, forename and surname:

Date and place of birth:

Permanent residence:

(hereinafter referred to as "Author")

and

the Slovak Republic

represented by university:

(name and address of the faculty at which the author is enrolled in studies or is an applicant in a rigorous procedure, or habilitation procedure, otherwise the address of the university)

Company Registration Number (IČO):

(hereinafter referred to as "User" or "Acquirer"):

Art. 1 Subject of the Agreement

The subject of this agreement is the author's consent to the user to use thesis specified in Article 2 of this agreement (hereinafter referred to as "Licence"), according to the conditions agreed in this agreement.

Art. 2 Specification of Thesis

Title of the thesis:

Type of the thesis:

☐ Final thesis

☐ Rigorous thesis

☐ Habilitation thesis

In the case of final thesis, its type:

☐ Bachelor's thesis

☐ Master's thesis

☐ Dissertation thesis

Name of field of study:

Thesis identification number generated by the university information system:

Article 3 Use of the Thesis and the Licence Extent

(1) The author agrees with the publication of the thesis and grants the user the approval to make the digital copy of the thesis accessible to the public in a way allowing mass access³⁾ and only through the Central Registry of Final Theses and Dissertations (hereinafter referred to as "Registry").

(2) The user is entitled to make the thesis accessible to the public after its inclusion to the Registry, [] at the earliest after [] months⁴⁾ since the date of thesis registration, [] without delay.

(3) The user is entitled to make the thesis accessible to the public [] using only, [] even without the use, of such technological measures which prevent the public from storing thesis permanently on a storage medium or printing it.

(4) Licence granted by the author to the user under this agreement is non-exclusive and territorially unlimited.

(5) The author grants the user a licence for a period of 70 years from the date of thesis registration in the registry.

Article 4 Remuneration

The author grants the licence to the acquirer free of charge.

Article 5 Final Provisions

(1) This agreement shall be concluded in writing and drawn up [] in two paper copies, one for each contracting party, [] in electronic form in the university information system.

(2) This agreement shall enter into force and effect on the date of its signing by both contracting parties; the term “signing” also means the substitution of a signature by mechanical means. This agreement expires on the day the registry operator permanently stops accessing the thesis to the public, pursuant to § 63 section 12 of the Act. If any provision of this Agreement becomes invalid, ineffective or unenforceable, the validity, effectiveness and enforceability of the other provisions shall not be affected.

(3) The contracting parties declare that they have concluded this agreement as a free act and deed, they have not acted in error or in distress, they have understood its content, and in witness of their approval they sign it by hand, by mechanical means⁵⁾.

In, on

In, on

.....
Author of the review

.....
User/acquirer represented by the Rector,
or a person authorized by him

¹⁾ Delete as appropriate

³⁾ § 4 section 2 Act No. 211/2000 Coll. on free access to information and on Amendments to Certain Acts, (Freedom of Information Act) as amended.

⁴⁾ An integer figure from 1 to 12; with the consent of the Rector, or the Dean from 13 to 36.

⁵⁾ § 40 section 2 of the Civil Code

Appendix No. 8 Template of the licence agreement on the use of the review according to Decree no. 233/2011 Coll.

LICENCE AGREEMENT ON THE USE OF THE REVIEW ON THE FINAL¹⁾, RIGOROUS¹⁾, HABILITATION¹⁾ THESIS

concluded pursuant to § 65 to 76 of Act No. 185/2015 Coll. Copyright Act and § 63 of Act No. 131/2002 Coll. on Higher Education and on Amendments to Certain Acts, as amended (hereinafter referred to as the "Act")

Between (the parties)

Author's academic degree, forename and surname:

Date and place of birth:

Permanent residence:

Relation to work/thesis:

☐ opponent

☐ supervisor

☐ responsible person

☐ reviewer

☐ other person

(hereinafter referred to as the "Author of the review")

and

the Slovak Republic

represented by university:

(name and address of the faculty at which the author is enrolled in studies or is an applicant in a rigorous procedure, or habilitation procedure, otherwise the address of the university)

Company Registration Number (IČO):

(hereinafter referred to as "User" or "Acquirer"):

Art. 1

Subject of the Agreement

The subject of this agreement is the consent of the author of the review to the user to use the review of the thesis specified in Article 2 of this agreement (hereinafter referred to as "Licence"), according to the conditions agreed in this agreement.

Art. 2

Specification of Work

Review of:

☐ Final Thesis

☐ Rigorous thesis

☐ Habilitation thesis

with a title:

In the case of final thesis, its type:

☐ Bachelor's thesis

☐ Master's thesis

☐ Dissertation thesis

Author's forename and surname:

Name of field of study:

The thesis identification number generated by the university information system:

Article 3
Use of the Review and the Licence Extent

(1) The author of the review agrees with the publication of the review and grants the user the approval to make the digital copy of the review accessible in a way allowing public access and only through the Central Registry of Final Theses and Dissertations (hereinafter referred to as “Registry”).

(2) The user is entitled to make review accessible to the public after its inclusion to the Registry, at the earliest on the day of making accessible the final, rigorous or habilitation thesis to which the review relates.

(3) The user is entitled to make the review accessible to the public
☐ using only,
☐ even without the use,
of such technological measures that will prevent the public from storing the review permanently on a storage medium or printing it.

(4) Licence granted by the author to the user under this agreement is non-exclusive and territorially unlimited.

(5) The author grants the user a licence for a period of 70 years from the date of review registration in the Registry.

Article 4
Remuneration

The author of the review grants the licence to the acquirer free of charge.

Article 5
Final Provisions

(1) This agreement shall be concluded in writing and drawn up
☐ in two paper copies, one for each contracting party,
☐ in electronic form in the university information system

(2) This agreement shall enter into force and effect on the date of its signing by both contracting parties; the term “signing” also means the substitution of a signature by mechanical means. If any provision of this Agreement becomes invalid, ineffective or unenforceable, the validity, effectiveness and enforceability of the other provisions shall not be affected.

(3) The contracting parties declare that they have concluded this agreement as a free act and deed, they have not acted in error or in distress, they have understood its content, and in witness of their approval they sign it by hand, by mechanical means⁵⁾.

In, on

In, on

.....
Author of the review

.....
User/acquirer represented by the Rector,
or a person authorized by him

¹⁾ Delete as appropriate

⁵⁾ § 40 section 2 of the Civil Code

**Appendix No. 9 Declaration on Honour on Publication of Thesis according to
Decree no. 233/2011 Coll.**

**DECLARATION ON HONOUR ON PUBLICATION OF FINAL THESIS, RIGOROUS THESIS OR
HABILITATION THESIS AS A PERIODICAL OR NON-PERIODICAL PUBLICATION**

Forename and surname:

Date and place of birth:

Permanent residence:

University:

Faculty:

I hereby declare on my honour, that

☐ Final Thesis

☐ Bachelor's thesis

☐ Master's thesis

☐ Dissertation thesis

☐ Rigorous thesis

☐ Habilitation thesis

with a title:

of which I am the author was published

☐ prior to sending

☐ after sending

to the Central Registry of Final Theses and Dissertations

☐ in the full extent

☐ partially

as

☐ Periodical publication

with a title:

Editor:

ISSN:

Serial number within which the thesis was published:

☐ Non - periodical publication

Editor:

Year of publication

Edition:

ISBN:

If only a part of the thesis was published, I present the page numbers of the .pdf document submitted to the university information system, which were published:

In, on

.....

Author